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To: All HOME & CDBG Recipients  
From: IHFA Community Development Department  
Date: May 17, 2000  
Re: **Residential Wage Survey**

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**Notice:** FSP-00-10

The U.S. Department of Labor (DOL) is conducting a wage survey in certain Indiana Counties for the purpose of establishing Residential wage rates under the Davis-Bacon Act. Enclosed with this correspondence is a memo outlining what is needed.

The counties that the wage survey apply to are as follows: Bartholomew, Benton, Blackford, Brown, Carroll, Cass, Crawford, Daviess, Decatur, Dubois, Fayette, Fountain, Franklin, Fulton, Gibson, Grant, Greene, Henry, Jackson, Jasper, Jay, Jefferson, Jennings, Knox, Kosciusko, LaPorte, LaGrange, Lawrence, Marshall, Martin, Miami, Montgomery, Newton, Noble, Orange, Owen, Parke, Perry, Pike, Pulaski, Putnam, Randolph, Ripley, Rush, Spencer, Starke, Steuben, Sullivan, Switzerland, Union, Wabash, Warren, Washington, Wayne, and White.

If you have questions regarding the survey, please contact David E. Richardson, U.S. Department of Housing and Urban Development at (317) 226-7661.

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115 W. Washington St.  
Suite, 1350, South Tower  
Indianapolis, IN 46204

(317) 232-7777  
(800) 872-0371  
<http://www.state.in.us/ihfa>





**U.S. Department of Housing and Urban Development**

Indiana State Office  
Office of Labor Relations  
151 North Delaware Street, 12th Floor  
Indianapolis, Indiana 46204-2526

May 9, 2000

**Memo For: INDIANA PUBLIC HOUSING AUTHORITIES & ENTITLEMENT CITIES**  
in or near the following counties:

Bartholomew, Benton, Blackford, Brown, Carroll, Cass, Crawford,  
Daviess, Decatur, Dubois, Fayette, Fountain, Franklin, Fulton, Gibson,  
Grant, Greene, Henry, Jackson, Jasper, Jay, Jefferson, Jennings, Knox,  
Kosciusko, LaPorte, LaGrange, Lawrence, Marshall, Martin, Miami,  
Montgomery, Newton, Noble, Orange, Owen, Parke, Perry, Pike, Pulaski,  
Putnam, Randolph, Ripley, Rush, Spencer, Starke, Steuben, Sullivan,  
Switzerland, Union, Wabash, Warren, Washington, Wayne, White

cc: Indiana Department of Commerce  
Indiana Housing Finance Housing Authority

Attn: Executive Directors & Labor Standards Officers *des*

From: David E. Richardson, Labor Relations Director, 5HSL

Subject: Residential Wage Survey, U.S. Department of Labor

You may have received a notice around late February, 2000, announcing the U.S. Department of Labor (DOL) is conducting a wage survey in certain Indiana counties for the purpose of establishing Residential wage rates under the Davis-Bacon Act. A copy of the notice received by this office is attached. If you haven't received the notice, please let this memo and attached notice suffice.

As you know, the DOL generates Davis-Bacon wage decisions, which we apply to HUD financed or assisted construction projects involving new construction, development and major rehabilitation. The wage rates in these decisions are calculated using prevailing wage data collected by the DOL. Therefore, it is very important that we participate in this survey. It is just as important that we encourage the participation of contractors in and around our communities. If the wage data collected by the DOL is small, or if one segment of the labor market is under-represented, the wage decisions will obviously be impacted. Clearly, the more wage data the DOL receives, the more accurate the wage decisions will be.

The DOL has asked that we submit certified payroll data to them for Residential prevailing wage projects (Davis-Bacon and HUD-Determined) active during the period of October 1, 1998, through September 30, 1999. Each HUD grantee is asked to make copies of all relevant payrolls and submit them directly to the DOL office in Chicago. If it is not feasible to make copies, either because of cost or volume, submit the originals and the DOL will make copies and return the originals. Submissions should be postmarked no later than June 30, 2000. I have spoken with the DOL about this Residential Wage Survey and assured them that HUD and its grantees will cooperate to the fullest extent.

To further increase the participation rate, I'm including with this memo a draft letter you can use to contact, solicit and encourage local contractors to supply private, non-Davis-Bacon and non-HUD-Determined wage data to the DOL. Under DOL regulations, private wage data is almost more important than the Davis-Bacon/HUD-Determined wage data we submit. As this is an extremely important survey which will affect many of our construction projects and all of our communities in the future, please make every effort to mail or forward this memo to as many contractors as possible in your area. I believe the memo will carry more weight if it is made on your letterhead, also.

You might also place a public service announcement in any local newspapers distributed in the affected counties. For example:

"The U.S. Dept of Labor is conducting a survey of private residential construction wages in \_\_\_\_\_ counties for the period Oct 1, 1998, through Sep 30, 1999. Wage data collected will be used solely to establish minimum wage rates for federally assisted residential construction projects. Construction contractors are asked to submit wage data no later than Jun 30, 2000, to US Dept of Labor, Wage & Hour Div, 230 S. Dearborn St, Chicago, IL, 60604. Contractors can contact the DOL at (312) 886-8848 for additional information.

Your assistance in this very important wage survey will be greatly appreciated. If you have any questions on this matter, please feel free to call me at (317) 226-7661.

# LETTERHEAD

Date

Name & Address of Contractor

Dear Sir:

The U.S. Department of Labor is conducting a wage survey to collect residential wage information in and around your community. This wage information is collected from private contractors, such as your company, and is used to create residential wage decisions under the Davis-Bacon Act.

The wage survey covers all residential construction during the period of October 1, 1998, through September 30, 1999. We ask that you submit your wage information using the attached form (one for each work project) directly to the U.S. Department of Labor no later than June 30, 2000. This wage information will be used solely to calculate prevailing wages in your community. Obviously, the more wage information the Department of Labor receives, the more likely the wage decisions will accurately reflect what is happening in our community.

The wage decisions created from this data are applied to residential construction projects in our communities which are financed or assisted by the federal government. These projects include, for example, apartment facilities for low-income, elderly and handicapped members of your community. Many of these facilities are financed or assisted by the U.S. Department of Housing and Urban Development which distributes many millions of dollars each year across Indiana.

Your cooperation in this survey is greatly appreciated. It is very important that these wage decisions accurately reflect what is happening in your community so that contractors and workers receive a fair wage and our community receives the tax dollars it deserves.

If you have any questions on this matter, please feel free to call \_\_\_\_\_ at (xxx) xxx-xxxx.

Sincerely,

Name  
Title

**U.S. Department of Labor**

Employment Standards Administration  
Wage & Hour Division  
230 S. Dearborn St., Rm. 530  
Chicago, IL 60604  
Telephone: (312) 353-7248  
Fax Number : (312) 353-2539



February 25, 2000

HUD, Labor Relations  
ATTN: David Richardson  
151 N. Delaware  
Indianapolis, IN 46204

Dear Contracting Officer:

The U.S. Department of Labor is conducting a Wage survey(s) for the predetermination of prevailing wage rates under the Davis-Bacon and Related Acts. Our survey will be initiated 3-3-2000 and covers the period: 10-1-98 to 9-30-99.

This is a request for information on all **RESIDENTIAL** construction projects that your agency contracted or administered within the time frame referenced above and in the following counties of Indiana: BARTHOLOMEW, BENTON, BLACKFORD, BROWN, CARROLL, CASS, CRAWFORD, DAVIESS, DECATUR, DUBOIS, FAYETTTE, FOUNTAIN, FRANKLIN, FULTON, GIBSON, GRANT, GREENE, HENRY, JACKSON, JASPER, JAY, JEFFERSON, JENNINGS, KNOX, KOSCIUSKO, LA PORTE, LAGRANGE, LAWRENCE, MARSHALL, MARTIN, MIAMI, MONTGOMERY, NEWTON, NOBLE, ORANGE, OWEN, PARKE, PERRY, PIKE, PULASKI, PUTNAM, RANDOLPH, RIPLEY, RUSH, SPENCER, STARKE, STEUBEN, SULLIVAN, SWITZERLAND, UNION, WABASH, WARREN, WASHINGTON, WAYNE AND WHITE.

Access to the information reported on the payroll form, WH-347 (or facsimile), submitted for those projects is necessary for proper completion of the wage survey(s). Accordingly, it is requested, pursuant to Regulations, Part 1, Paragraph 1.3, that you provide us with information using one of the following responses:

**PROJECTS COMPLETED OR WORKED ON DURING THE PERIOD 10-1-98 THROUGH 9-30-99 PLEASE:**

- a. Extract survey data from Form WH-347 (or facsimile), for both general contractor and subcontractor(s), and report that data on the enclosed WD-10's and return, OR
- b. Provide copies of the Form WH-347 (or facsimile) for the general contractor and subcontractor(s) to this office so that we may extract the wage data, OR
- c. Provide the originals of the Form WH-347 (or facsimile) for the general and subcontractor(s) to this office so that we may extract the wage data and return the originals to you.
- d. Provide the name, address and telephone number of the location of the WH-347's (or facsimiles) if the payroll forms are not in your possession. Submit this information at least 3 weeks before the postmark date deadline.

All data must be postmarked by **JUNE 30, 2000**. If you have any questions, contact Maureen Pabich, Senior Wage Analyst, at (312) 353-7248. Your cooperation is appreciated.

Sincerely,

Steve Hill  
Regional Wage Specialist

# Report of Construction Contractor's Wage Rates

**U.S. Department of Labor**  
Employment Standards Administration  
Wage and Hour Division



**Note:** This form is used by the U.S. Department of Labor to determine the locally prevailing wage rates under the Davis-Bacon and Related Acts. The submission of wage data is encouraged but is voluntary. This is an optional form provided to ensure consistency in submission of wage data. Respondents may use an alternate form if all the information requested is included. The identity of the Respondent will be kept confidential to the maximum extent possible under existing law.

OMB No. 1215-0046  
Expires: 08/31/99

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number.

Please see instructions on reverse side.

1. Contractor Name, Address, Telephone				2. Project Name, Description, and Location (include County)																																															
3. Contract Type <input type="checkbox"/> General/Prime <input type="checkbox"/> Sub If General, Attach Subcontractor List		4. Approximate Value of Project \$ _____ Subcontract \$ _____		5. Starting Date		6. Completion Date  <input type="checkbox"/> Estimated <input type="checkbox"/> Actual																																													
7. Type of Construction <input type="checkbox"/> Building <input type="checkbox"/> Highway <input type="checkbox"/> Heavy <input type="checkbox"/> Residential    Stories _____    Units _____				8. Project is Subject to: <input type="checkbox"/> Federal (Davis-Bacon) Wage Determination <input type="checkbox"/> State Wage Determination <input type="checkbox"/> Neither																																															
9. Classification of Employees (i.e., Carpenters, Electricians, Laborers, Carpenters' Helpers, Apprentice Electricians, Etc.)		10. Is Contractor Party to a Coll- ective Bargain- ing Agreement Under Which Workers Were Paid? Yes    No		11. Workweek Ending Date For Peak Num- ber Employed		12. Peak Number Employees		13. Basic Hourly Rate		14. Fringe Benefits (List Hourly Rate or Percentage of Basic Hourly Rates or Other Amounts) <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">Health and Welfare</td> <td style="width:25%;">Pension</td> <td style="width:25%;">Holiday and Vacation</td> <td style="width:25%;">App. Training</td> </tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>		Health and Welfare	Pension	Holiday and Vacation	App. Training																																				
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15. Remarks

Wage rates paid cannot be considered in the determination of Davis-Bacon prevailing wage rates unless such information is provided as requested above.

16. Submitted By			17. Date Report Submitted		
Name and Title (Please Print)	Signature	Telephone Number			

(Correct any of the preprinted information in items 1-8. If not preprinted, please complete.)

1. Self-explanatory.
2. Provide the name of the project, a short description, the street address, city, county and state.
3. If a general or prime contract, on a separate sheet identify by name, address and telephone number all of your subcontractors engaged on this project. Do not include those firms which supply materials only.
4. **General or Prime Contractors Only.** State the total project value.  
**Subcontractors Only.** State the approximate value of your subcontract (not of the entire general contract).
5. **General or Prime Contractors Only.** State the date that any work started on the project.  
**Subcontractors Only.** Indicate the date you started actual work on the project.
6. **General or Prime Contractors Only.** Give the project completion date and indicate if the date is the actual (that is, already completed) or estimated.
7. For residential building projects, state the number of stories and units.
8. For all projects, indicate whether the project is subject to a Federal (Davis-Bacon) wage determination, a State wage determination, or neither. If project is subject to both a Federal and State wage determination check both boxes.
9. List all classifications employed on the project, including helpers <sup>a/</sup>, if any. Helpers, as defined below (regardless of job title), who are employed on the project should be listed with a notation indicating the journeyman craft they assist. Helpers who assist more than one journeyman craft should be listed with a notation indicating each journeyman craft classification they have assisted. Separately list employees in an apprenticeship program or in a formal training program approved by the U.S. Department of Labor, Bureau of Apprenticeship and Training (BAT) or a State Apprenticeship Agency recognized by BAT. However, information regarding apprentice and trainee wages and fringe benefits (Items 13. and 14.) need not be provided.
10. Indicate by a check mark whether the contractor is signatory to a collective bargaining agreement under which the workers in each classification listed are paid.
11. Indicate the ending date (mo., day, yr.) of the workweek in which the wage rates were paid to each classification.
12. For each classification used on this project please fill in number employed during the week of peak employment of each craft. Indicate the number of employees paid at each given rate.
13. Indicate the basic hourly rate of pay for each classification. Do not give a pay range. If pay is for piece work, break it down to an hourly rate of pay for each piece rate worker. Do not group workers with one average hourly rate.
14. Indicate any bona fide fringe benefits <sup>b/</sup> paid each classification under the following categories:  
 a. Health and Welfare.      b. Pension      c. Holiday and Vacation      d. Apprentice Training (App. Training)  
 Give the hourly rate, or the percentage of the basic hourly rate paid, or other amounts (e.g., \$15 per week, \$30 per month) under the heading that most clearly describes the fringe benefit. If necessary, clarify or list any bona fide fringe benefit which does fit into the above categories in "Remarks" box.
- 15 - 17. Self-explanatory.

a/ A "helper" as defined under the Davis-Bacon regulations (29 CFR 5.2(n) (4)) is a semi-skilled worker (rather than a skilled journeyman mechanic) who works under the direction of and assists a journeyman. Under the journeyman's direction and supervision, the helper performs a variety of duties to assist the journeyman such as preparing, carrying, and furnishing materials, tools, equipment and supplies and maintaining them in order; cleaning and preparing work areas; lifting, positioning and holding materials or tools; and other related semi-skilled tasks as directed by the journeyman. A helper may use the tools of the trade at and under the direction of a journeyman. The particular duties performed by a helper vary according to area practice.

b/ Typically, bona fide fringe benefits include:

- o Health and Welfare - medical or hospital care, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, unemployment benefits, life insurance, disability or sickness or accident insurance.
- o Pensions - Retirement or Annuity cost or cost of insurance to provide such a benefit.
- o Holiday and Vacation.
- o Apprentice Training - defrayment of cost of apprenticeship or similar training programs.

Report only the contributions made or costs incurred by the contractor or subcontractor (not the contributions or amounts paid by employees) for any of the types of fringe benefits noted above. Do not report any fringe benefit payments required by either Federal, State, or local law, such as worker's compensation or unemployment insurance.

#### Public Burden Statement

We estimate that it will take an average of 20 minutes to complete this collection of information, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Wage and Hour Division, Department of Labor, Room S-3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

DO NOT SEND THE COMPLETED TO THIS OFFICE